



# CREATIVELY FOCUSED

## Behavior Plan Annual Review Guidance

### Requirements

**The behavior plan is a legally binding component of a student's IEP. Requirements include:**

- Behavior plans are discussed, reviewed, and updated at least annually at IEP meetings to reflect current target behaviors
  - Behavior plans are reviewed and updated any time there is disciplinary action related to a student's behavior
  - Behavior plans are shared with each team member working directly with the student (paraprofessionals, special education teachers, specialist teachers, etc.)
  - Data is collected to show progress toward the student demonstrating replacement behaviors outlined in the behavior plan
- 34 CFR § 300.323, 300.324, & 300.530 (2017)

### Steps for Review

- 1. Discuss collected data to demonstrate the effectiveness of the current behavior plan in place.**
  - Determine how the student's performance has improved as a result of the implementation of the plan.
  - Determine if there are goals that are not met or the student is not making adequate progress toward.
- 2. Discuss collected data regarding the fidelity of implementation.**
  - Determine if prevention strategies, consequence interventions, and reinforcement plans were implemented successfully.
  - Determine any barriers to plan implementation or staff training needed to ensure fidelity is being met.
- 3. Based on the data collected in the previous sections, ask these questions:**
  - Are the target behaviors listed in the behavior plan still present?
  - Have the target behaviors changed with the support of data and documentation?
  - Do we need to make changes to the prevention strategies, consequence intervention, or reinforcement plan to make this plan more effective for the student or for staff to implement the plan with fidelity?
- 4. If it is decided that changes need to be made to the plan, discuss as a team what the next steps are to change the plan based on the data presented at the meeting.**
- 5. Write/ update the behavior plan when writing the IEP to send home to parents. Reflect any changes made in the Prior Written Notice.**
- 6. Share the new behavior plan with relevant team members working with the student.**
- 7. Determine how you will collect data to support the new or existing plan.**

